



Commonwealth of Massachusetts
Division of Professional Licensure
239 Causeway Street • Boston, Massachusetts 02114

Board of State Examiners of Electricians
(617)727-9931, www.state.ma.us/reg/boards/el

MITT ROMNEY
GOVERNOR

KERRY HEALEY
LIEUTENANT GOVERNOR

BETH LINDSTROM
DIRECTOR, OFFICE OF CONSUMER
AFFAIRS AND BUSINESS REGULATION

WILLIAM G. WOOD
DIRECTOR, DIVISION OF PROFESSIONAL
LICENSURE

Date of Ex. _____
Ex. No. _____
Result of Ex _____
No. of Cert. _____

Notified _____
Board Meeting Date _____
Date of Certificate _____
No. of Certificate _____

Application For Systems Contractor Partnership Transfer
Application Shall Be Printed In Ink and Filled out By the Applicant
A Member of the Firm must have taken the examination

We, _____ residing at _____,
(Write full name)
and _____ residing at _____,
(Write full name)
co-partners under the name and style of _____
and being about to carry on business at No. _____
in the City-Town of _____

The following information is needed for each partner

A = Qualifying partner (licensee) _____

B = Partner _____

1. Age? A _____ 2. How long a resident of Massachusetts? A _____
B _____ B _____
3. How many years' experience have you had in the security systems and alarms business? A _____
B _____
4. In what capacity? A _____
B _____

Following questions to be answered by the Qualifying Partner

5. Where did you learn the security systems and alarm business? (Give names and addresses of employers and dates employed.)

6. When were you examined before?

7. Is the security systems and alarm business your principal business?

8. Give the names and addresses of two persons for whom you have worked during the past five years; and dates employed.

9. List any licenses/certifications you hold in the United States or any country or foreign jurisdiction and the state jurisdiction from which the license/certification was originally issued. Please attach a certificate of standing from each state or jurisdiction in which you are licensed/certified, indicating the status of your license and any relevant disciplinary information.

10. Has any disciplinary action been taken against you by a licensing/certification board located in the United States or any country or foreign jurisdiction? Yes _____ No _____

If yes, please state the details (use a separate sheet if necessary): _____

11. Are you the subject of pending disciplinary actions by a licensing/certification board located in the United States or any country or foreign jurisdiction? Yes _____ No _____

If yes, please state the details (use a separate sheet if necessary): _____

12. Have you ever voluntarily surrendered or resigned a professional license to a licensing/certification board in the United States or any country or foreign jurisdiction? Yes _____ No _____

If yes, please state the details (use a separate sheet if necessary): _____

13. Have you ever applied for and been denied a professional license in the United States or any country of foreign jurisdiction?

Yes _____ No _____

If yes, please state the details (use a separate sheet if necessary): _____

14. Have you ever been convicted of a felony or misdemeanor in the United States or any country or foreign jurisdiction, other than a traffic violation for which a fine of less than \$100.00 was assessed?

Yes _____ No _____

If yes, please state the details (use a separate sheet if necessary): _____

15. I certify, under the pains and penalties of perjury, that the information I have provided pursuant to this application for licensure is truthful and accurate. I understand that the failure to provide accurate information may be grounds for the Board of State Examiners of Electricians in Massachusetts to suspend or revoke a license issued to me in accordance with Massachusetts Law. I further attest that, pursuant to M.G.L.c.62C, s. 49A., to the best of my knowledge and belief, I have filed all state tax returns and paid all state taxes required by law.

Tel. No _____

(Signature of Applicant)

(Date)

Note: Each application shall be accompanied by a fee of

\$203.00



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Instruction Sheet for Transfer of License

From Individual Master or System Contractor to a Partnership or Corporation License.

1. Application must be filled out in ink and in the handwriting of the qualifying officer of the corporation or partnership, must be legible and each question must be answered completely.
2. Clerk's certificate must be filled out by the clerk of the corporation showing the names and addresses of the officers of the corporation.
3. A copy of the corporation Articles of Organization shall be submitted together with the application. (Stamped by Secretary of State's office)
4. A copy of a Foreign Certificate (if it is an out of state corporation) as filed with the Secretary of the Commonwealth of Massachusetts shall be submitted together with the application. (Stamped copy as being deposited with the Secretary of State's office.)
5. A copy of a Change in the corporation Corporate Officers as filed with the Secretary of the Commonwealth of Massachusetts shall accompany the application and Articles of Organization if it is an existing corporation and a new qualifying officer is being substituted in place of the previous qualifying officer. (Stamped copy as being deposited with the Secretary of State's Office.).
6. The Articles of Organization as filed with the Secretary of the Commonwealth shall state that the corporation is "incorporated to conduct or engage in the electrical contracting and installation work, including but not limited to Alarm Systems" (For Electrical Companies). Or "incorporated to conduct or engage in the Fire Warning and Security Systems installation work" (For strictly Alarm companies). If not, an amendment to the Articles of Organization shall be filed with Secretary of the Commonwealth of Massachusetts and a copy shall accompany the original Articles of Organization.
7. Partnership agreement form shall be filled out and signed by each partner.
8. A copy of the partnership agreement shall be submitted with the partnership application.
9. Qualifying officer or partner shall submit a letter to the Board requesting that the Board grant the corporation or partnership a license on the basis of a previous examination he or she has passed.
10. A fee of \$203.00 made payable to the Commonwealth of Massachusetts or the Board of State Examiners of Electricians shall accompany the application (Do not send cash)
11. The original certificate and wallet license shall be surrendered to the Board Office with the corporation or partnership application.

Transfer from Corporation or Partnership to Individual Master or System Contractor License.

1. A letter shall be submitted with the individual application by the qualifying officer notifying the Board as to the date the said officer withdrew from the corporation.
2. Qualifying partner of the partnership must send a letter with the application to the Board stating the date the partnership dissolved signed by all partners.
3. Qualifying officer shall submit a copy of the dissolution papers as stamped by the Secretary of the Commonwealth of Massachusetts.
4. If the corporation is not dissolved, then the individual shall submit his or her individual application together with the new qualifying officer's corporation application.
5. Licensee shall write a letter requesting the Board to grant an individual Master or System Contractor license on the basis of a previous examination he or she has passed.
6. An issuing fee of \$203.00 made out to the Commonwealth of Massachusetts shall accompany the application for the master or system contractor's license. (Do not send cash)
7. The original and current wallet licenses of the corporation or partnership shall be surrendered to the Board together with the application for a transfer.

The Board meets every fourth Monday of the Month. Request for changes in licenses must be in the Board office at least two weeks prior to the date of the Board meeting. Any applications submitted that are not in compliance with the instructions stated, will not be submitted to the Board at the current month's meeting. They will be returned to the licensee or may be held pending receipt of all proper material in connection with the transfer of the license.